

William Denton, President/Chairman
William Kristoff, Director
Kent Lang, Director
Christopher Ledesma, Alternate Director
Tom Ramos, Alternate Director
Edward Bryan, Alternate Director
Kenneth A. Ruzich, General Manager/Secretary



Meeting Agenda

PLACE: Civic Center City Council Chambers
1110 West Capitol Avenue
West Sacramento, CA 95691
DATE: Thursday, February 14, 2013
TIME: 10:30 a.m.

1. Agenda Approval
2. Public Comment on Matters Not on the Agenda
3. Approval of January 10, 2013 Minutes
4. Review Monthly/YTD Revenue & Expenses
5. Consideration of Amendment No. 1 to the Contract for Services between WSAFCA and Crocker & Crocker.

Comments: Crocker and Crocker's contract for communication and public relations services expires in February. This item seeks WSAFCA Board approval to extend the contract for six months.

6. WSAFCA Project Updates
7. Informational Items
8. Adjourn

I, Kenneth A. Ruzich, Secretary, declare under penalty of perjury that the foregoing agenda for the **February 14, 2013** regular meeting of the West Sacramento Area Flood Control Agency was posted **February 8, 2013** in the office of the City Clerk, 1110 West Capitol Avenue, West Sacramento, CA and in the WSAFCA office, 1420 Merkley Avenue, Suite 4, West Sacramento, CA, and was available for public review.

A handwritten signature in blue ink, appearing to read "Kenneth A. Ruzich", is written over a horizontal line.

Kenneth A. Ruzich, Secretary

WSAFCA Cash Position Estimate

as of 12/31/2012

Fund 870 cash position	\$ 7,786,437	a
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State Funding (Fund 257)*					
	as of:	12/01/2012	12/31/2012	Total	
<u>Received</u>					
Design Funding Agreement (9916)	\$	8,590,080	\$ 727,523	\$ 9,317,603	
Construction Funding Agreement (9917)		<u>16,352,595</u>	<u>1,842,418</u>	<u>18,195,013</u>	
		24,942,675	2,569,941	27,512,616	b
<u>Expended</u>					
Design Funding Agreement (9916)		9,480,008		9,480,008	
Construction Funding Agreement (9917)		<u>18,276,323</u>	-	<u>18,276,323</u>	
		27,756,332	-	27,756,332	c
total		(2,813,657)	2,569,941	(243,716)	d=b-c

Combined Cash Position (870 & 257)	\$ 7,542,721	e=a+d
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**Flood JPA Monthly Cash Flow
(Fund 870)**

	Year to Date	July 2012	Aug 2012	Sep 2012	Oct 2012	Nov 2012
1. FUND BALANCE						
[Beginning of Period]	12,601,697	12,601,697	12,523,275	12,407,906	10,522,631	10,235,084
2. CASH RECEIPTS						
(a) State Revenue	-	-	-	-	-	-
(a) Assessments	513,816	-	-	-	513,816	-
(b) Contributions	-	-	-	-	-	-
(c) Interest	244	172	28	7	7	26
(d) Misc Rev.	173,900	-	-	173,900	-	-
3. TOTAL CASH RECEIPTS						
[Sum 2a thru 2d=3]	687,959	172	28	173,907	513,822	26
4. TOTAL CASH AVAILABLE						
[Before cash out] (1 + 3)	13,289,656	12,601,869	12,523,304	12,581,813	11,036,453	10,235,111
5. CASH PAID OUT						
(a) Admin Support JPA						
Program 10	63,469	5,088	17,001	12,192	8,977	10,279
615-9040	30,249	546	9,835	5,652	4,686	5,990
WO 90006 (staff)	5,925	2,925	3,000	-	-	-
Admin O&M	62,071	100	-	39,403	20,344	2,151
Subtotal (5a)	161,714	8,659	29,835	57,247	34,007	18,420
(b) Debt Service						
2008 Bond	419,394	-	-	419,394	-	-
2011 Bond	429,243	-	-	429,243	-	-
Subtotal (5b)	848,637	-	-	848,637	-	-
(c) Transfers						
CoWS	-	-	-	-	-	-
RD 537	-	-	-	-	-	-
RD 900	-	-	-	-	-	-
WO 43001 (Maj. Storm Maint.)	-	-	-	-	-	-
WO 62080 (Tree Mitigation)	-	-	-	-	-	-
Subtotal (5d)	-	-	-	-	-	-
(d) CIP						
GRR, WO 40002	45,336	4,680	4,377	7,071	5,683	13,510
Deficiency Repairs, WO 40005	458	114	343	-	-	-
Rivers EIP const., WO 40009	1,000,359	7,977	7,545	372,352	48,307	54,130
CHP EIP const., WO 40011	303,627	2,456	648	13,904	29,360	212,786
Regional FMP, WO 40012	98,219	-	-	572	30,621	41,972
Levee Analysis, WO 41150	-	-	-	-	-	-
I St. EIP Design, WO 41160	5,769	-	198	279	1,305	198
I St. EIP Const., WO 41161	4,498	1,875	802	-	229	1,143
CHP EIP Design, WO 41163	10,898	-	-	2,381	6,751	-
Southport EIP, WO 41164	2,998,922	52,785	71,604	754,519	630,298	620,246
Bridge District, WO 41165	47	-	47	-	-	-
River EIP Design, WO 41166	19,029	47	-	2,220	14,809	-
EIR/EIS WO 41170	-	-	-	-	-	-
Other Proj Related Expenses	-	-	-	-	-	-
Subtotal (5f)	4,487,162	69,935	85,562	1,153,299	767,362	943,985
(sum 5a thru 5d) Subtotal	5,497,513	78,593	115,398	2,059,183	801,369	962,405
(5e) Other JPA Expenses	5,706	-	-	-	-	-
6. TOTAL CASH PAID OUT						
[Sum 5a thru 5e]	5,503,219	78,593	115,398	2,059,183	801,369	962,405
7. CASH POSITION						
(4 minus 6) End of Period	7,786,437	12,523,275	12,407,906	10,522,631	10,235,084	9,272,706

**Flood JPA Monthly Cash Flow
(Fund 870)**

	Dec 2012	Jan 2013	Feb 2013	Mar 2013	April 2013	May 2013	June 2013
1. FUND BALANCE							
[Beginning of Period]	9,272,706						
2. CASH RECEIPTS							
(a) State Revenue	-	-	-	-	-	-	-
(a) Assessments	-	-	-	-	-	-	-
(b) Contributions	-	-	-	-	-	-	-
(c) Interest	3	-	-	-	-	-	-
(d) Misc Rev.	-	-	-	-	-	-	-
3. TOTAL CASH RECEIPTS							
[Sum 2a thru 2d=3]	3	-	-	-	-	-	-
4. TOTAL CASH AVAILABLE							
[Before cash out] (1 + 3)	9,272,709						
5. CASH PAID OUT							
(a) Admin Support JPA							
Program 10	9,932	-	-	-	-	-	-
615-9040	3,541	-	-	-	-	-	-
WO 90006 (staff)	-	-	-	-	-	-	-
Admin O&M	74	-	-	-	-	-	-
Subtotal (5a)	13,547	-	-	-	-	-	-
(b) Debt Service							
2008 Bond	-	-	-	-	-	-	-
2011 Bond	-	-	-	-	-	-	-
Subtotal (5b)	-	-	-	-	-	-	-
(c) Transfers							
CoWS	-	-	-	-	-	-	-
RD 537	-	-	-	-	-	-	-
RD 900	-	-	-	-	-	-	-
WO 43001 (Maj. Storm Maint.)	-	-	-	-	-	-	-
WO 62080 (Tree Mitigation)	-	-	-	-	-	-	-
Subtotal (5d)	-	-	-	-	-	-	-
(d) CIP							
GRR, WO 40002	10,015	-	-	-	-	-	-
Deficiency Repairs, WO 40005	-	-	-	-	-	-	-
Rivers EIP const., WO 40009	510,049	-	-	-	-	-	-
CHP EIP const., WO 40011	44,473	-	-	-	-	-	-
Regional FMP, WO 40012	25,054	-	-	-	-	-	-
Levee Analysis, WO 41150	-	-	-	-	-	-	-
I St. EIP Design, WO 41160	3,789	-	-	-	-	-	-
I St. EIP Const., WO 41161	450	-	-	-	-	-	-
CHP EIP Design, WO 41163	1,766	-	-	-	-	-	-
Southport EIP, WO 41164	869,471	-	-	-	-	-	-
Bridge District, WO 41165	-	-	-	-	-	-	-
River EIP Design, WO 41166	1,953	-	-	-	-	-	-
EIR/EIS WO 41170	-	-	-	-	-	-	-
Other Proj Related Expenses	-	-	-	-	-	-	-
Subtotal (5f)	1,467,020	-	-	-	-	-	-
(sum 5a thru 5d) Subtotal	1,480,566	-	-	-	-	-	-
(5e) Other JPA Expenses	5,706	-	-	-	-	-	-
6. TOTAL CASH PAID OUT							
[Sum 5a thru 5e]	1,486,272	-	-	-	-	-	-
7. CASH POSITION							
(4 minus 6) End of Period	7,786,437						

Project Expenditures Dec. 1 - Dec. 31, 2012	Deficiency													Total Vendor
	GRR	Repairs	Rivers Const.	CHP Const	RFMP	Levee Analysis	EIP Design	I St.	CHP Design	Sac River Southport	Br. Dist. EIP	Rivers Design	EIR/EIS	
Description	40002	40005	40009	40011	40012	41150	41160	41161	41163	41164	41165	41166	41170	
Empire Landscaping			451,160											451,160
HDR	3,729	-	22,843	31,959	-	-	-	-	-	704,979	-	-	-	763,510
ICF Jones & Stokes	-	-	-	3,611	-	-	-	-	-	-	-	-	-	3,611
MBK	-	-	-	-	24,743	-	-	-	1,766	99,221	-	1,953	-	127,682
Other Project Related	-	-	3,093	-	-	-	-	-	-	1,791	-	-	-	4,883
Psomas	-	-	-	-	-	-	-	-	-	250	-	-	-	250
SCS Engineers	-	-	2,322	-	-	-	-	-	-	29,416	-	-	-	31,737
Siera View Landscape	-	-	-	8,803	-	-	-	-	-	-	-	-	-	8,803
Staff Time	6,286	-	30,632	99	311	-	3,789	450	-	33,816	-	-	-	75,383
Total	10,015	-	510,049	44,473	25,054	-	3,789	450	1,766	869,471	-	1,953	-	1,467,020

Project Expenditures YTD	Deficiency													Total by Vendor
	GRR	Repairs	Rivers Const.	CHP Const	RFMP	Levee Analysis	EIP Design	I St.	CHP Design	Sac River Southport	Br. Dist. EIP	Rivers Design	EIR/EIS	
Description	40002	40005	40009	40011		41150	41160	41161	41163	41164	41165	41166	41170	
Bank of the West	-	-	-	188,404	-	-	-	-	-	-	-	-	-	188,404
Bender Rosenthal	-	-	-	-	-	-	-	-	-	2,296	-	-	-	2,296
Crocker & Crocker	-	-	4,357	4,367	-	-	-	-	-	31,164	-	-	-	39,889
Day, Carter, Murphy	-	-	1,310	-	1,913	-	-	945	-	8,579	-	-	-	12,746
Empire Landscaping	-	-	451,160	-	-	-	-	-	-	-	-	-	-	451,160
DWR	-	-	582	-	-	-	-	-	-	-	-	-	-	582
Dynamic Imaging	-	-	32	-	-	-	-	-	-	-	-	-	-	32
HDR	14,226	-	70,963	76,244	-	-	-	-	-	2,143,034	-	-	-	2,304,466
ICF Jones & Stokes	-	-	3,770	3,979	-	-	-	-	-	-	-	-	-	7,749
Mark Thomas Co.	-	-	-	-	-	-	-	-	-	124,469	-	-	-	124,469
Martin, Ray	-	-	-	-	-	-	-	-	-	9,200	-	-	-	9,200
MBK	1,053	-	6,015	4,454	85,075	-	-	-	10,898	310,716	-	18,982	-	437,193
MHM	-	-	-	9,962	-	-	-	-	-	-	-	-	-	9,962
Nolte	-	-	-	-	-	-	-	-	-	18,227	-	-	-	18,227
Other Project Related	88	-	3,653	-	327	-	-	-	-	4,993	47	-	-	9,108
Psomas	-	-	-	-	-	-	-	-	-	1,250	-	-	-	1,250
Raito	-	-	19,287	-	-	-	-	-	-	-	-	-	-	19,287
SCS Engineers	-	-	8,372	-	-	-	-	-	-	64,508	-	-	-	72,879
Siera View Landscape	-	-	-	8,803	-	-	-	-	-	-	-	-	-	8,803
Staff Time	29,969	458	76,223	7,414	10,905	-	5,769	3,553	-	278,486	-	47	-	412,823
State of CA	-	-	1,362	-	-	-	-	-	-	2,000	-	-	-	3,362
Williams Property	-	-	353,275	-	-	-	-	-	-	-	-	-	-	353,275
Total	45,336	458	1,000,359	303,627	98,219	-	5,769	4,498	10,898	2,998,922	47	19,029	-	\$ 4,487,162

MEETING DATE: February 14, 2013

ITEM #2

SUBJECT:


**CONSIDERATION OF CONTRACT AMENDMENT #1 FOR CROCKER AND CROCKER
FOR PUBLIC RELATIONS SERVICES SUPPORTING THE WEST SACRAMENTO LEVEE
IMPROVEMENT PROGRAM**

INITIATED OR REQUESTED BY:

 JPA Board Staff Other

REPORT COORDINATED OR PREPARED BY:

Paul Dirksen Jr., Senior Program Manager


 Greg Fabun, Director
 Public Works Department
ATTACHMENT Yes No INFORMATION DIRECTION ACTION**OBJECTIVE**

The objective of this report is to provide the West Sacramento Area Flood Control Agency (WSAFCA) Board of Directors sufficient information to approve a contract amendment for Crocker and Crocker.

RECOMMENDED ACTION

Staff respectfully recommends that the WSAFCA Board approve contract amendment #1 for Crocker and Crocker, authorizing the General Manager to execute the amendment to extend the contract term to August 9, 2013.

BACKGROUND

The West Sacramento Area Flood Control Agency (WSAFCA) continues advancing the West Sacramento Levee Improvement Program objective to achieve 200 year flood risk reduction. WSAFCA successfully completed the construction of both the CHP Academy site and Rivers Phase 1 site Early Implementation Projects (EIP) in 2011. These two projects demonstrated the benefits that an effective public outreach program can greatly improve a project's outcome. WSAFCA needs to continue its proactive and involved approach with affected residents, stakeholders, partners and elected officials in order to successfully implement future projects.

Crocker & Crocker (formerly LucyCo Communications) has been the public relations consultant for the West Sacramento Levee Improvement Program (WSLIP) since 2007. The current contract between Crocker and Crocker and WSAFCA expires this month. The original contract amount was for \$170,250 and there is a remaining balance of approximately \$35,000. As the WSLIP expands and levee improvement projects continue, the WSAFCA will require continued public relations assistance. Crocker & Crocker has requested a six month contract extension, which will help the project team continue to fulfill it's public outreach efforts.

ANALYSIS

Crocker and Crocker works closely with Agency staff on public outreach efforts to ensure an integrated approach that achieves the overall public outreach objectives. The work includes developing the messaging content and strategy and creating the tactical elements for a successful public outreach program. Crocker and Crocker coordinates with local stakeholders to relay information about the WSLIP and functions as a community liaison as the program necessitates.

This six month extension will allow Crocker and Crocker to continue a focused outreach program related to the South River Southport EIP as well as more comprehensive approaches to the overall flood program. For example, this week a new WSAFCA website was launched and over the next six months, Crocker and Crocker will assist with stakeholder outreach for environmental scoping, the 65% design presentation, and coordination with the right of way consultants for the Southport EIP. Crocker and Crocker has developed a number of

relationships with key stakeholders such as the Chamber of Commerce, the Washington Unified School District and other community organizations that facilitates WSLIP program support and communications to a broad community.

Alternatives

1. Staff recommends that the JPA board approve the Amendment #1 to the Professional Services Contract with Crocker and Crocker for Public Relations Services.
2. The Board may choose to not approve the contract extension; however, this is not recommended because staff needs the assistance and staff support to sustain effective communication and public relations in the WSLIP community.

Coordination and Review

This report was coordinated with WSAFCA staff and program management consultants.

Budget/Cost Impact

This contract amendment is for an extension of time only; the contract with Crocker and Crocker has a balance of over \$35,000, which should be adequate for the time period requested.

ATTACHMENT

Amendment No. 1 to Crocker & Crocker Contract

AMENDMENT NO. 1
to the
CONTRACT FOR SERVICES
between the
WEST SACRAMENTO AREA FLOOD CONTROL AGENCY
and
CROCKER & CROCKER
Dated February 9, 2012

This Amendment No. 1 to the Contract for Services between the West Sacramento Area Flood Control Agency and Crocker & Crocker, dated February 9, 2012 ("Contract"), is made and entered into this 14th day of February, 2013. Except as expressly amended herein, the February 9, 2012 Contract for Services is in full force and effect.

RECITALS

WHEREAS, on February 9, 2012, the City and Consultant executed an Agreement for Professional Public Relations and Outreach Services on an as-needed basis for the Agency's Flood Protection Program, and

WHEREAS, the term of the contract has been reached and an amendment for an extension of time is necessary to carry out the scope of work from the Contract; and

WHEREAS, the Agency has the need for continued public relations and outreach services for ongoing levee improvement projects prior to the approval of a new contract; and

WHEREAS, the Agency and Consultant desire to amend said contract.

NOW, THEREFORE, IT IS MUTUALLY AGREED by parties hereto to amend said agreement as follows:

- I. SCOPE OF SERVICES:
The scope of services as set forth in the Contract shall remain in full effect.
- II. TERM OF CONTRACT: The term of the Contract shall be extended by six months and, unless extended by later written agreement of the parties, shall terminate August 9, 2013.
- III. COMPENSATION:
The compensation as set forth in the Contract shall remain in effect.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as the date herein set forth.

WEST SACRAMENTO AREA FLOOD CONTROL AGENCY

By: _____
Kenneth A. Ruzich, WSAFCA General Manager

CROCKER & CROCKER

By: _____
Lucy Eidam Crocker, President

APPROVED AS TO FORM

By: _____
James M. Day, Jr., WSAFCA Attorney

Flood Protection Progress Report

February 8, 2013

FINANCE

The first of three installments of the 2013 Flood Assessment has booked in the amount of \$1,910,252. The first installment represents 50% of the year's total. The amount represents a 2.1% increase over last year (\$39,684), essentially the amount of the annual assessment rate increase (2%/year).

In the coming weeks, Flood staff will be sending out reminder letters to all unpaid "zero land value" assessments for the 2012-13 tax year.

PROJECTS

2011 EIP the Rivers Phase 1 Site – Project construction complete and Notice of Completion filed. Construction Documentation Report work is ongoing. The Williams property conveyance to WSAFCA has been recorded. Negotiations are continuing with the WUSD on settling title related to Riverbank Road. Determination of The River's property qualification for Phase I assessment services through the EPA grant is still pending. The Rivers Riparian Mitigation construction is complete.

2011 EIP the CHP Academy Site – Project construction complete and Notice of Completion filed. Construction Documentation Report work is ongoing.

2014 EIP Project – Sacramento River Southport Early Implementation Project –
Environmental Documentation: The Third Administrative Draft EIS/EIR was released to USACE, WSAFCA, DWR, CVFPB, CA Department of Fish & Wildlife (DFW), and PG&E on 1/25. Comments from the USACE are due 2/15. A follow up meeting has been scheduled with USACE to review/discuss their comments.

The 404 (Impacts to Waters of the United States) Permit application was submitted to USACE on 1/25.

Two draft Biological Assessments (BA) are required – one for US Fish & Wildlife Service (submitted to the USACE on 1/30) and one for the National Marine Fisheries Service (scheduled to be submitted to USACE 2/15). USACE requires review of each BA before being forwarded to the respective agencies. The BA's are required in order to comply with the Endangered Species Act.

Finally, a meeting with USACE and USFWS has been scheduled for 2/12 to discuss how to begin the Endangered Species Act Section 7 consultation.

Real Estate Services: A Real Estate Acquisition and Relocation workshop was conducted on January 30, 2013 at the Southport Boathouse. Approximately 60 persons attended. Crocker and Crocker moderated the workshop and Bender Rosenthal Inc. (BRI) staff presented information on the real property acquisition process and responded to questions concerning appraisal, acquisition and relocation. BRI also revised the real estate project management and communications plan.

Environmental (hazardous substances) Site Assessment Services – SCS Engineers completed a second round of soil collection in January resulting in an additional 48 samples sent for analysis; 189 samples are still needed from property owners who have not provided a right of entry. SCS also evaluated eight of 15 properties with known or suspected above ground or underground (fuel) storage tanks. Initial indications from SCS Engineer's reconnaissance of the tanks is that there

doesn't appear to be petroleum product releases that would require additional testing or remedial actions.

Surveying Services – Mark Thomas and Company (MTCO) has completed the Base Map and mapped known existing easements. The Base or Boundary maps have been provided to HDR Engineering so the design and real estate functions for the SRSEIP are working from the same parcel boundary maps, a necessary step for necessary real estate acquisition for the proposed project. MTCO is also supporting the real estate team in developing the strategy for real estate acquisition and will be providing the real estate exhibits for BRI appraisers.

Engineering Design: The 65% design and cost estimate is scheduled for public release in March or April 2013. Agency, team and Board of Senior Consultant comments are requested by the end of February 2013. The next Board of Senior Consultants meeting will be scheduled in March 2013. Aspects of the 65% design will require agency concurrence by USACE, DWR and CVFPB on several technical approaches to solve problems associated with the particular circumstances of the Southport EIP.

Staff has started working with the design team on review of construction documents. A constructability review team has been formed to review the plans and specification with the intent of identifying constructability and potential claim concerns. The team's feedback will be addressed in the 90% specifications. To assist with constructability review, staff solicited proposals from the firms currently under contract to provide construction management services. Proposals were received from two of the three firms and MHM was selected as the most qualified respondent. The cost associated with this task order is \$58,144 and is within the WSAFCA General Managers signing authority (less than \$100,000) as detailed in the original contract for on-call construction management services.

The design team is investigating the financial feasibility of connecting the interim Village Parkway to Gregory Avenue for through public access. This option has been included in the project description and environmental document for possible inclusion in the project.

RD900 staff has indicated that the pump and intake structure on the Sacramento River can be abandoned and does not require relocation as previously scoped for the project. An existing intake location along the Deep Water Ship Channel will be used to provide seasonal water needs for the Southport area. Elimination of a new pump and intake structure along the Sacramento River will reduce project cost and help streamline environmental approval and design of the project.

Utility Relocation: With completion of the 65% design documents, digital files were provided to PG&E and AT&T to begin layout and design for relocation of their impacted facilities. Monthly utility coordination meetings will be scheduled starting in late February or early March. Coordination is also beginning with Crown Castle, the owner of the cell tower impacted (relocation will be required) by the proposed levee improvements.

Public Outreach: Staff continues to experience requests for information from the public and is committed to providing that information in a complete, accurate, and timely manner. Crocker and Crocker in cooperation with BRI produced two Right of Way Acquisition fact sheets and general schedule of real estate acquisition steps that were provided to attendees of the January 30, 2013 public meeting. These will be posted to the WSAFCA website as well. Smaller focused property owner meetings will be scheduled to secure feedback on the 65% design.

State EIP Funding Agreements – DWR is reviewing WSAFCA’s “creditable expenses” for work performed prior to the funding agreements, 2007-2009. Staff is reviewing invoices and preparing reports for the period, which will result in an estimated \$1.8 M in additional State funding for the WSLIP. WSAFCA will begin working with the State to execute a contingent construction funding agreement that will be effective upon completion of CEQA.

USACE General Reevaluation Report –USACE is revising their GRR project budget in light of USACE HQ’s 3x3x3 directive. USACE’s first draft of the budget plans for \$3 million. The budget was light on details, and the \$3M is in addition to the \$3.085M that has already been allocated. Staff and DWR have requested USACE to provide additional details to explain their budget forecast. The vertical In Progress Review (IPR) by USACE District, Division and Headquarters is scheduled for 2/7 and 2/8. Draft GRR still scheduled for August 2013 and final report by the end of 2014.

There is some discussion with the USACE, SAFCA and DWR on combining the West Sacramento and the American River Common Features GRR’s, resulting in a single, combined request for Federal Authorization. The primary justification for combining the GRRs is that two of the alternatives in each GRR are the same. If one of those alternatives is selected, a combined project may be easier to authorize and implement. Advantages: the project may meet the USACE “Mega Project” designation that would bring more focus and attention from USACE leadership and provide increased priority for appropriations; partnering with SAFCA will allow us to combine resources to increase timeliness of securing federal authorization and appropriations that would be a “regional” approach. Disadvantages: the Common Features project has complexities associated with complying with the USACE’s vegetation policy and landside access corridor that may delay the GRR, which has implications to our ability to secure credit quickly for the Southport EIP; concerns about how implementation would be prioritized and concerns with how long it would take to modify existing agreements to combine the studies and how that would affect the overall schedule. More information to follow as discussions with the USACE team continues.

Sac Bank Setback Levee Project – Staff is continuing its efforts to obtain a status report for acceptance of the new Levee. South River Road will remain closed throughout the duration of the project, which is now scheduled to continue through fall 2013. USACE issued a press release about the project delay and has updated construction signs.

South Cross Levee Certification – nothing new to report this period.

PUBLIC RELATIONS

Crocker & Crocker have been working closely with City staff to create strategies, agendas for public meetings, outreach materials for all active projects (construction and design) and numerous media contacts and content releases.

FLOOD INSURANCE

Community Rating System (CRS) – On 1/24 the City received a plaque from FEMA commemorating our Class 8 achievement.

Flood Protection, Fire Department, and GIS staff are working with DWR’s consultant to develop a model Levee Failure Warning and Response Plan. DWR wants to develop a model plan for a mid-sized California community that can be replicated statewide. DWR chose West Sacramento as the template for the model plan. Staff anticipates receiving a draft plan for review by 3/31. Staff

estimates the plan will increase the City's CRS score between 50 and 100 points. 500 points are needed to increase one class.

FLOOD PLAIN ADMINISTRATION

Floodplain Management Ordinance with Levee Protection Area – Nothing new to report this period.

Coordination and information sharing between staff and the property owners continues. WSAFCA and city planning staff met with Liberty project representatives on February 6, 2013 to discuss Bees Lake, Village Parkway alignment, the proposed development concept and general discussion of purchasing borrow material.

Bridge District – Nothing new to report this period.

EMERGENCY PREPAREDNESS

DWR Flood Emergency Response Projects Grant – DWR published the guidelines for the statewide grant on 2/5. DWR has also added another Flood Emergency Response Projects grant specifically for the Delta, but those guidelines have not yet been published. Staff is reviewing the guidelines and is meeting to develop a grant application proposal.

Flood Season Coordination – Fire Department and Flood Protection staff are developing a high-water scenario for an Emergency Operations exercise. The exercise is tentatively scheduled for 4/13.

COORDINATION WITH OTHER ACTIVITIES

Regional Flood Management Plan (RFMP) – The commitment letter from DWR was received by the Lower Sacramento/North Delta Regional Flood Management Plan team last week in the full requested amount of \$1.5 million. Contracts for outreach and environmental services have been executed. The team held the plan kickoff meeting on 2/1 and initiated discussions on roles and responsibilities, internal working groups, stakeholder outreach, schedule, reporting and budget. The first course of business is the stakeholder outreach plan and implementation schedule that will be developed over the next couple weeks.

FEMA "Watershed University" – On 2/4 FEMA notified staff that they would like West Sacramento to host the next Watershed University. A "Watershed University" is a two-day seminar in which representatives from FEMA Region IX, DWR, and other agencies offer staff-level guidance on re-mapping, identifying flood hazards, complying with various flood protection plans, flood insurance, and other topics. This is an excellent opportunity for staff to learn from FEMA and DWR representatives, interact and share tips with local flood protection staff in the region. The event is planned for some time in April or May.

West Side IRWMP – Nothing new to report in this period.

FEMA Remapping – Nothing new to report in this period.

Folsom Dam Joint Federal Project Water Control Manual Update – Nothing new to report in this period.

General Plan Update – Nothing new to report in this period.

Yolo County Natural Heritage Program – Nothing new to report this period.

RESOURCES AND PROJECT STAFFING

The recruitment for the Flood Protection Manager closed January 25. A panel interview is scheduled for 2/22. Following this interview, a department selection panel will be held. As requested by the Board, Alternate Director Tom Ramos will participate in the first round of interviews. MBK Engineers and HDR Engineering rolls have been expanded and will continue until the new Flood Protection Manager is on board and up to speed. This enhanced level of consultant support is expected to continue for 3 to 6 months, depending upon timing of City staff replacement, training and work-flow integration. As transition progresses, consultant responsibilities would return to existing levels of support.

NEXT WEEK - FUTURE

- February 14 - WSAFCA Board Meeting
- February 12 – Regional Flood Management Plan Meeting
- February 12 – Southport EIP Environmental – meeting with USACE and USFWS
- February 14 – West Sacramento GRR – tour Port of West Sacramento
- February 20 – Southport EIP Environmental – meeting with USACE