MEETING AGENDA

PLACE: Civic Center City Council Chambers
1110 West Capitol Avenue
West Sacramento, CA
DATE: Thursday, February 9, 2012
TIME: 10:30 AM

1. Agenda Approval

2. Public Comment on Matters Not on the Agenda

3. Approval of January 12, 2012 Minutes

4. Review Monthly/YTD Revenue & Expenses

5. Consideration of Approval of Financial Statements for FY 2010/11.

   In order for West Sacramento Area Flood Control Agency (WSAFCA) to continue to leverage its financial resources for flood protection improvements as well as compliance with various federal and state regulations requires the submittal of annual specialized financial reports including the Fiscal Year 2010/11 WSAFCA Basic Financial Statements Report.

6. Consideration of Approval of a Public Relations Services Contract with Crocker & Crocker.

   Crocker & Crocker has been the public relations consultant for the West Sacramento Levee Improvement Program (WSLIP) since 2007. As the WSLIP expands and levee improvement projects continue, the WSAFCA will require continued public relations assistance. Crocker & Crocker has submitted a proposed scope of work and fee proposal dated January 26, 2012 to provide the necessary services to WSAFCA.

7. Consideration of Approval of a Contract for Design Services for the Sacramento River Southport Levee Improvement Project (EIP) with HDR Engineering Incorporated.

   Upon selection of the Sacramento River West South Levee for evaluation and design as the next EIP Site, WSAFCA executed a contract with HDR Engineering, Inc. (HDR) for the provision of design services on August 12, 2010. The contract under consideration will provide services described in the Project's Task Order 4 (TO4).

   (Agenda continues next page.)

**In accordance to the Brown Act, any documents related to agenda items that are made available to the Board before the meeting will be available for review by the public at 1420 Merkley Ave., Suite 4, West Sacramento, CA 95691, 8:00 am to 4:00 pm, Monday through Friday**
8. WSAFCA Project Updates

9. Informational Items

10. Adjourn

I, Kenneth A. Ruzich, Secretary, declare under penalty of perjury that the foregoing agenda for the 2/9/2012 regular meeting of the West Sacramento Area Flood Control Agency was posted 2/2/2012 in the office of the City Clerk, 1110 West Capitol Avenue, West Sacramento, CA and in the WSAFCA office, 1420 Merkley Avenue, Suite 4, West Sacramento, CA, and was available for public review.

Kenneth A. Ruzich, Secretary

** In accordance to the Brown Act, any documents related to agenda items that are made available to the Board before the meeting will be available for review by the public at 1420 Merkley Ave., Suite 4, West Sacramento, CA 95691, 8:00 am to 4:00 pm, Monday through Friday
# Flood JPA Monthly Cash Flow  
**Fund 870**

<table>
<thead>
<tr>
<th></th>
<th>Oct 2011</th>
<th>Nov 2011</th>
<th>Dec 2011</th>
<th>Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. FUND BALANCE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>2. CASH RECEIPTS</strong></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) State Revenue</td>
<td>5,516,234</td>
<td>5,650,934</td>
<td>3,714,208</td>
<td>16,945,085</td>
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<tr>
<td>(a) Assessments</td>
<td>465,791</td>
<td>-</td>
<td>38,367</td>
<td>504,157</td>
</tr>
<tr>
<td>(b) Contributions</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>(c) Interest</td>
<td>100</td>
<td>16</td>
<td>20</td>
<td>927</td>
</tr>
<tr>
<td>(d) Misc Rev.</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>3. TOTAL CASH RECEIPTS</strong></th>
<th></th>
<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>[Sum 2a thru 2d=3]</td>
<td>5,982,125</td>
<td>5,650,950</td>
<td>3,752,594</td>
<td>17,450,170</td>
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<table>
<thead>
<tr>
<th><strong>4. TOTAL CASH AVAILABLE</strong></th>
<th></th>
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<tbody>
<tr>
<td>[Before cash out] (1 + 3)</td>
<td>19,870,098</td>
<td>19,973,569</td>
<td>17,317,810</td>
<td>33,338,052</td>
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<table>
<thead>
<tr>
<th><strong>5. CASH PAID OUT</strong></th>
<th></th>
<th></th>
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<th></th>
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</thead>
<tbody>
<tr>
<td>(a) Admin Support JPA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program 10</td>
<td>7,104</td>
<td>6,994</td>
<td>7,520</td>
<td>40,518</td>
</tr>
<tr>
<td>615-9040</td>
<td>1,509</td>
<td>7,070</td>
<td>6,264</td>
<td>24,177</td>
</tr>
<tr>
<td>WO 90006 (staff)</td>
<td>2,729</td>
<td>1,726</td>
<td>1,172</td>
<td>21,017</td>
</tr>
<tr>
<td>Admin O&amp;M</td>
<td>11,666</td>
<td>5,802</td>
<td>9,968</td>
<td>72,557</td>
</tr>
<tr>
<td><strong>Subtotal (5a)</strong></td>
<td>23,008</td>
<td>21,592</td>
<td>24,923.70</td>
<td>158,269</td>
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<tr>
<td>(b) Debt Service</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td><strong>Subtotal (5b)</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>(c) Transfers</td>
<td></td>
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<tr>
<td>RD 537</td>
<td>7,065</td>
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<td>7,065</td>
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<tr>
<td>RD 900</td>
<td>85,819</td>
<td>-</td>
<td>-</td>
<td>85,819</td>
</tr>
<tr>
<td>WO 43001 (Maj. Storm Maint.)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>10,000</td>
</tr>
<tr>
<td>WO 62080 (Tree Mitigation)</td>
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<td>-</td>
<td>-</td>
<td>125,000</td>
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<tr>
<td><strong>Subtotal (5d)</strong></td>
<td>92,884</td>
<td>-</td>
<td>-</td>
<td>227,884</td>
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<tr>
<td>(d) CIP</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>WO 40002</td>
<td>10,325</td>
<td>2,930</td>
<td>829</td>
<td>29,167</td>
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<tr>
<td>WO 40005</td>
<td>-</td>
<td>114</td>
<td>-</td>
<td>686</td>
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<tr>
<td>WO 40009</td>
<td>4,628,329</td>
<td>3,953,970</td>
<td>1,144,420</td>
<td>11,988,455</td>
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<td>WO 40011</td>
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<td>1,867,097</td>
<td>2,550,077</td>
<td>5,643,674</td>
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<tr>
<td>WO 41150</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>4,429</td>
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<tr>
<td>WO 41160</td>
<td>11,796</td>
<td>240</td>
<td>14,868</td>
<td>27,264</td>
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<tr>
<td>WO 41161</td>
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<td>2,565</td>
<td>4,035</td>
<td>11,085</td>
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<tr>
<td>WO 41163</td>
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<td>5,959</td>
<td>7,534</td>
<td>73,861</td>
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<tr>
<td>WO 41164</td>
<td>556,098</td>
<td>450,230</td>
<td>738,162</td>
<td>2,118,735</td>
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<tr>
<td>WO 41165</td>
<td>47</td>
<td>-</td>
<td>-</td>
<td>47</td>
</tr>
<tr>
<td>WO 41166</td>
<td>23,664</td>
<td>(7,199)</td>
<td>26,342</td>
<td>136,821</td>
</tr>
<tr>
<td>WO 41170</td>
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<td>110,855</td>
<td>2,126</td>
<td>113,081</td>
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<tr>
<td>Other Proj Related Expenses</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>Subtotal (5f)</strong></td>
<td>5,431,587</td>
<td>6,386,762</td>
<td>4,488,393</td>
<td>20,147,306</td>
</tr>
</tbody>
</table>

| (sum 5a thru 5d) Subtotal | 5,547,479 | 6,408,354 | 4,513,317 | 20,533,459 |

| (5e) Other JPA Expenses | - | - | - | 100 |

<table>
<thead>
<tr>
<th><strong>6. TOTAL CASH PAID OUT</strong></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>[Sum 5a thru 5e]</td>
<td>5,547,479</td>
<td>6,408,354</td>
<td>4,513,317</td>
<td>20,533,459</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>7. CASH POSITION</strong></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>[End of month]</td>
<td>14,322,619</td>
<td>13,565,216</td>
<td>12,804,493</td>
<td>12,804,493</td>
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### Project Expenditures December 1 - December 31, 2011

<table>
<thead>
<tr>
<th>Project</th>
<th>40002</th>
<th>40005</th>
<th>40009</th>
<th>40111</th>
<th>41150</th>
<th>41160</th>
<th>41161</th>
<th>41163</th>
<th>41164</th>
<th>41165</th>
<th>41166</th>
<th>41170</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Vendor</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Description**

- **Campora**: 14,348
- **DTW Assoc**: 11,550
- **DWR**: 939,383
- **Geo. Sils**: 12,453
- **HDR**: 1,654,793
- **Jones & Stokes**: 112,981
- **Kleinfelder**: 154,451
- **Lucy Co.**: 2,700
- **MBK**: 39,621
- **MHM**: 72,281
- **Other Proj. Rel.**: 26,713
- **PBS&J**: 37,700
- **Placer Title**: (2,400)
- **Psomas**: 1,500
- **Raito**: 11,525,858
- **Teichert Const**: 2,078,884
- **Tree Mitigation**: 4,743,204

**Total YTD**: $4,488,393

### Project Expenditures YTD

<table>
<thead>
<tr>
<th>Project</th>
<th>40002</th>
<th>40005</th>
<th>40009</th>
<th>40111</th>
<th>41150</th>
<th>41160</th>
<th>41161</th>
<th>41163</th>
<th>41164</th>
<th>41165</th>
<th>41166</th>
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</thead>
<tbody>
<tr>
<td>Total Vendor</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Description**

- **Campora**: 26,350
- **Legal**: 26,350
- **DTW Assoc**: 14,348
- **DWR**: 11,550
- **Geo. Sils**: 500
- **HDR**: 12,453
- **Jones & Stokes**: 112,981
- **Kleinfelder**: 154,451
- **Lucy Co.**: 76,637
- **MBK**: 72,281
- **MHM**: 701,564
- **Other Proj. Rel.**: 35,331
- **Parsons**: 1,000
- **PBS&J**: 1,000
- **Psomas**: 1,500
- **Raito**: 11,525,858
- **Teichert Const**: 2,078,884
- **Tree Mitigation**: 4,743,204

**Total YTD**: $20,147,306
CONSIDERATION OF ACCEPTANCE OF FINANCIAL STATEMENTS
FOR FISCAL YEAR ENDING JUNE 30, 2011

INITIATED OR REQUESTED BY: REPORT COORDINATED OR PREPARED BY:

[ ] JPA Board [X] Staff

[ ] Other

Michael W. Bessette, Flood Protection Manager

ATTACHMENT [X] Yes [ ] No [ ] INFORMATION [ ] DIRECTION [X] ACTION

OBJECTIVE
The purpose of this report is to comply with federal and state law.

RECOMMENDED ACTION
It is respectfully recommended that the JPA Board accept the financial reports for fiscal year ending June 30, 2011.

BACKGROUND
In order for West Sacramento Area Flood Control Agency (WSAFCA) to continue to leverage its financial resources for flood protection improvements as well as compliance with various federal and state regulations requires the submittal of annual specialized financial reports. The Fiscal Year 2010/11 WSAFCA Basic Financial Statements Report was audited by Maze and Associates, an independent public accounting firm. All reports were due December 31, 2011, and have been distributed to other agencies as provided by law.

ANALYSIS
The auditors concluded that the financial statements (see attached) present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of West Sacramento Area Flood Control Agency Joint Powers Authority as of June 30, 2011, in conformity with accounting principles generally accepted in the United States of America.

Budget/Cost Impact
Not Applicable

ATTACHMENT
CONSIDERATION OF APPROVAL OF A PROFESSIONAL SERVICES CONTRACT WITH CROCKER & CROCKER FOR PUBLIC RELATIONS SERVICES SUPPORTING THE WEST SACRAMENTO LEVEE IMPROVEMENT PROGRAM

OBJECTIVE
To enter into a Professional Services Contract with Crocker & Crocker to provide public relations services and outreach materials for the West Sacramento Levee Improvement Program.

RECOMMENDED ACTION
It is respectfully recommended that the JPA Board:
1. Approve the Professional Services Contract in the amount of $170,250 with Crocker & Crocker to provide public relations services supporting the West Sacramento Levee Improvement Program; and
2. Authorize the General Manager or his designee to take any and all actions reasonably necessary to complete the work described in the Contract, including the approval of minor Contract amendments that, in the opinion of the General Manager, will not materially alter the purpose of the Contract nor increase the total compensation due under the Contract by more than 10% ($17,025).

BACKGROUND
The West Sacramento Area Flood Control Agency (WSAFCA) continues progress on the West Sacramento Levee Improvement Program and successfully completed the construction contracts for both the CHP Academy site and Rivers Phase 1 site Early Implementation Projects (EIP) in 2011. These two projects proved that an effective public outreach program can greatly improve a project's outcome. WSAFCA needs to continue its proactive and involved approach with affected residents, stakeholders, partners and elected officials in order to successfully implement future projects.

Crocker & Crocker (formerly LucyCo Communications) has been the public relations consultant for the West Sacramento Levee Improvement Program (WSLIP) since 2007. The current contract between LucyCo Communications and the City of West Sacramento will soon expire. As the WSLIP expands and levee improvement projects continue, the WSAFCA will require continued public relations assistance. Crocker & Crocker has submitted a proposed scope of work and fee proposal dated January 26, 2012 to provide the necessary services to WSAFCA (attached).

ANALYSIS
Crocker & Crocker will work closely with agency staff on public outreach efforts to ensure an integrated approach that achieves the overall public outreach objectives. The work includes developing the messaging, content and strategy, and creating the tactical elements for a successful public outreach program. Crocker & Crocker will coordinate with local stakeholder representatives to relay information about the WSLIP as needed and serve as a community liaison.
The scope of work comprehensively approaches the overall flood program outreach as well as focused outreach for construction projects and environmental documentation activities. Important elements of the proposed scope of services include; finalizing and keeping current all outreach materials (key messages, fact sheets, frequently asked questions sheet, stakeholder database, website), conduct proactive public outreach for the Rivers and CHP ribbon cutting ceremony, the Southport Sacramento River EIP project, update and engage elected officials and key stakeholders (Chamber of Commerce, Rotary, Washington Unified School District, BBCAN, neighborhood groups), and manage Southport Sacramento River EIP environmental documentation public outreach. Successful public outreach depends in part on continued and reliable communication between project stakeholders. Crocker & Crocker has developed these relationships and has a comprehensive understanding of the Flood Program's goals. This established foundation is the basis for staff's recommendation to continue Crocker & Crocker's work with WSAFCA.

The overall period of performance for this contract is one year, from February 2012 to February 2013.

Alternatives
Staff recommends that the JPA Board approve the Professional Services Contract with Crocker & Crocker for the Public Outreach Services contract. The Board may elect not to approve the contract at this time and/or may elect to rescope the proposed services. However, without the services defined in this proposed contract the public outreach activities planned for current projects will be impacted.

Budget/Cost Impact
The Contract with Crocker & Crocker in the amount of $170,250 will be funded by a combination of property flood assessment revenue, bond proceeds, and the State of California. WSAFCA has an existing Design Funding Agreement with the State and a Construction Funding Agreement with the State, both of which will fund portions of the public outreach activities.

ATTACHMENT
Crocker & Crocker Proposed Scope of Work dated January 26, 2012
OBJECTIVE

To approve Task Order No. 4 of the design services contract with HDR Engineering, Inc. for the Sacramento River Southport Early Implementation Project (EIP).

RECOMMENDED ACTION

It is respectfully recommended that the JPA Board:

1. Approve Task Order No. 4 of the design services contract in the amount of $6,799,773.00; and
2. Authorize the General Manager or his designee to take any and all actions reasonably necessary to complete the work described in Task Order No. 4, including the approval of minor Contract amendments that, in the opinion of the General Manager, will not materially alter the purpose of the Contract nor increase the total compensation due under the Contract by more than 10% ($679,977.00).

BACKGROUND

Upon selection of the Sacramento River West South Levee for evaluation and design as the next EIP Site, WSAFCA executed a contract with HDR Engineering, Inc. (HDR) for the provision of design services on August 12, 2010. The not-to-exceed value of this contract was set at $14,500,000 based on a proposal titled *Sacramento River – Southport Early Implementation Project, Design Services Contract Proposal for the City of West Sacramento* and dated July 30, 2010. The overall length of this levee reach combined with the broad range of potential levee alignments and project phasing options makes the development of a detailed scope of work for the entire design phase of such a project challenging. As a result, an Indefinite Delivery-Indefinite Quantity (ID-IQ) Contract was executed. This contract type allows for the development of individual task orders for review and approval by WSAFCA and the City prior to the commencement of each project phase and the associated identified work products.

The initial project phase, referred to as preliminary design, was developed with two distinct components. The first component, interim preliminary design, corresponds with Task Order No. 1. A Notice-to-Proceed for Task Order No. 1 was issued on September 10, 2010. The scope of work for this task order focused on completing a setback levee interim preliminary design process. The primary focus of this step was to identify hydraulic impacts, environmental effects, and geotechnical constraints that present obvious advantages or disadvantages associated with each setback levee alignment selected for consideration. Task Order No. 1 was completed at the end of January 2011 with the delivery of an Interim Preliminary Design Report.

The second component, final preliminary design, corresponds with Task Order No. 2. A Notice-to-Proceed for Task Order No. 2 was issued on February 11, 2011. The scope of work for that task order focused on comparing the one or more setback levee alternatives identified as feasible during interim preliminary design with strengthen-in-place and adjacent levee alternatives with the intent of selecting the three most attractive alternatives for further evaluation in the second project phase, project design. Task Order No. 2 was completed in September 2011 with the delivery of the Final Preliminary Design Report.
Consideration of Approval of a Design Services Contract with HDR Engineering
February 9, 2012
Page 2

The third component, project design, corresponds with Task Order No. 3. A Notice-to-Proceed for Task Order No. 3 was issued on June 30, 2011. The efforts from Task Order No. 2 narrowed the field of alternatives down to three, an in-place levee, adjacent levee, and setback levee alignment. Evaluations completed during the third task order resulted in the definition of two alternatives, a preferred and an alternate alternative, which combined elements of the in-place, adjacent, and setback alternatives. Those alternatives were developed to the 15% design level and presented to the WSAFCA Board at the January 12, 2012 monthly meeting. Task Order No. 3 is documented in the Project Design Report, delivered to WSAFCA in draft form on December 21, 2011, and scheduled to be finalized on February 15, 2012.

ANALYSIS
The main objectives of Task Order No. 4 (TO 4) are to develop contract documents, including construction plans, specifications, cost estimates, and general and special provisions for the improvement of the entire Southport levee reach. In addition, the completion of the required environmental documentation to take the project to construction, including a public draft of the environmental impact statement/environmental impact report (EIS/EIR) and required project permits will be included in this task. Services to complete the environmental documentation for the project will be provided in a subsequent task order so that these services can be more accurately scoped after receiving the public comments.

TO 4 will require finalizing the Task Order No. 3 investigations of the hydraulic, geotechnical, geomorphic, groundwater, environmental, and civil design constraints associated with implementation of the preferred alternative. Those investigations will be documented in a project design documentation report (DDR). That document will provide evidence that the project design conforms to state and federal statutes including, but not limited to, the requirements of Title 44 part 65.10 of the Code of Federal Regulation, Title 23 of the California Code of Regulations, and the California Department of Water Resources Draft Urban Levee Design Criteria, dated November 15, 2011.

The proposed preferred and alternate 15% designs presented to the WSAFCA Board, on January 12, 2012, provided two options from which the Board can select a single alternative to carry forward to final design. The WSAFCA Board has directed that supplemental evaluations are desired in project Segment B to finalize the feasibility evaluation for under-seepage corrective measures. That evaluation would address the overall feasibility of the cutoff wall and seepage berm options in those segments, including technical feasibility, cost, and impact to the community and natural environment. A combination of a partially penetrating cutoff wall and a seepage berm will be part of this evaluation. Accordingly, a phased approach to the execution of TO 4 is proposed. Phase 1 would include two concurrent activities:

1) Initiation of 60% design work on the preferred levee improvements for Segments A, C, D, E F, and G,

2) Completion of the under seepage feasibility evaluation for Segment B.

Phase 2 would commence after completion of the Segment B supplemental evaluation and selection by the Board of the preferred levee improvements for that segment and would include advancing Segment B to the 60% design level, and then all segments to the final design level.

HDR will continue to guide all of the discipline-specific design investigations, provide GIS database management support to the entire design team, coordinate production schedules, provide technical information in support of the EIS/EIR and project permits, and synthesize technical findings into a project basis of design and a set of contract documents for construction of the preferred alternative.

Major components of Task Order No. 4 work includes; Geotechnical and Groundwater Investigations, Civil Engineering and Analysis, Environmental Documentation and Geomorphic Investigations, Quality Management, and Project Management.

Task Order No. 4 Period of Performance
The overall period of performance for Task Order No. 4 is estimated at 56 weeks. This period of performance is anticipated to start the week of February 27, 2012 with approval of Task Order No. 4 and end in March 2013.
Alternatives
Staff recommends that the JPA Board approve Task Order No. 4 with HDR Engineering, Inc. for the Sacramento River Southport Early Implementation Levee Improvement Project. The Board may elect not to approve Task Order 4 at this time and/or may elect to rescope the proposed services. However, without the services defined in this proposed Task Order the project schedule will be impacted.

Budget/Cost Impact
The design services contract with HDR Engineering, Inc. in the amount of $14,430,000, including this Task Order No. 4 in the amount of $6,799,773 will be funded by a combination of property flood assessment revenue, 2011 bond proceeds, and the State of California. WSAFCA successfully entered into a Design Funding Agreement with the State in October, 2009 and an amendment to that funding agreement was approved in January 2012. Initially the State will fund 50% of the design costs and will "true up" these costs once a cost share percentage has been established for the Southport Sacramento River Early Implementation Project and formalized into a Construction Funding Agreement.

ATTACHMENT
HDR Engineering Task Order No. 4 Design Services Proposal
FINANCE

The year’s first installment of the flood assessment has been received in the amount of $1,870,568.46. This portion of the flood assessment represents approximately 50% of the total assessment receipts for secured property that WSAFCA receives for levee improvements and maintenance. The second payment arrives in May (45%) and the third accrues in July (5%). This year’s first payment is a 3.4% increase over last year’s. Part of the increase represents a 2% escalation in assessment amounts. The remainder of the increase is related to the overall percentage collected, which is related to problems such as foreclosures, and new development entering the property tax role.

The assessment for zero land value parcels (public) and utilities are collected by direct billing, which amounted to a $504,158.00 accrual for this year.

PROJECTS

2011 EIP the Rivers Phase 1 Site – This project is nearing completion with all flood control features and recreational trails complete. The contractor remediated deficiencies with the asphalt paving by applying a type II slurry seal to all paved areas. Trail use and directive signs, and interpretive signs have been installed. Staff walked the site with the contractor on 02/02/12. The Real Estate acquisition process to acquire permanent real estate rights is ongoing. The CVFPB issued conditional approval of an encroachment permit for the 90% complete design of the compensatory riparian planting project that will follow the levee improvements. Final CVFPB approval is pending review of 100% design and specifications, and a plan for long-term maintenance of the riparian plantings. These materials were submitted to the CVFPB, USACE and natural resources agencies last week. The target date for final CVFPB action is its meeting on April 27th.

2011 EIP the CHP Academy Site – This project is complete and the contractor is monitoring the site for compliance with SWPPP requirements. Staff is reviewing contractor claims and will be negotiating those claims this month. PG&E completed the removal and relocation of the power poles to at least 10 feet from the land side toe of the levee. ICF is preparing the final design for compensatory tree planting along the CHP Academy north boundary in response to city and CHP comments on the draft design.

Staff is reviewing ICF’s proposed scope of work for monitoring the GGS habitat restoration at CHP Academy project site, The Rivers riparian habitat mitigation project, and the CHP Academy tree replacement.

2013 EIP Project – Sacramento River – Southport Early Implementation Project – Program staff met with the McCray family on January 20th to present and discuss the 15% design alternatives, including minimization of land and access impacts. Program staff and consultants provided a project briefing and field tour for the new USACE Section 408 project manager, Rachel Hersh-Burdick, on January 23rd.

Program staff will meet with representatives of the Paik family (owners of the property identified as the Liberty subdivision) on February 2nd to present and discuss the geotechnical data and studies in Segments E/F which led to 15% design alternatives. This briefing will be similar to the information exchanged with the Segment B property owners and their geotechnical consultant. Program staff will also meet with the property owner and design consultants of the River Park subdivision in Segment C to follow up on their meeting on January 26th. The second session, on
February 2\textsuperscript{nd}, will cover options for redesign of the subdivision in response to the proposed levee improvements, and potential for use of borrow material from the site.

On January 12\textsuperscript{th} the WSAFCA Board received a presentation of the Task Order No. 3 feasibility evaluation of Combined Measure Alternatives 1, 2 and 3; a description of the decision process that governed formation of design-level alternatives; the two 15% design alternatives and an overview of Task Order No. 4 scope. All presentation materials have been posted to the WSAFCA website for public access and download. A follow-up public workshop was held on January 26\textsuperscript{th} to allow more-detailed explanation to the public of the study results and design decisions, and to enable members of the community to engage in an interactive discussion with project staff. The event was well-attended, with over 50 community members present.

Staff has completed reviews of HDR’s draft plans and Project Design Report for the 15% design alternatives. HDR and MBK are refining the feasibility-level cost opinions on CMAs 1, 2 and 3, and the 15% design cost opinions. The cost opinions will be provided to program staff this week. At this time, staff expects to request that the WSAFCA Board approve the HDR Task Order No. 4 at the February 9\textsuperscript{th} meeting, and to select an alternative for 60% design development at the meeting scheduled for March 8\textsuperscript{th}.

Staff has begun the process of Utility relocation coordination and has sent out letters to all known public utilities affected by the project.

The first administrative draft the project EIS/R was delivered to USACE on January 31\textsuperscript{st}. Technical discipline, integrated team and executive coordination meetings are conducted each week to keep the project moving forward. Staff continues to experience requests for information from the public. Responses include numerous calls and meetings with individuals, materials crafted for print media, City Councilmember and County Supervisor briefings.

**State EIP Funding Agreements** – The State has completed their review and has approved the Design Funding Agreement amendment with WSAFCA. This amendment will extend the contract by two years with a new termination date of September 30, 2013. The amendment will also increase the maximum amount payable by $14.3M (from $4.9M to $19.2M). The amendment is a result of achieving an unprecedented state cost share of 90% for the 3 completed EIP’s in the north half of West Sacramento, and by substantially increasing the scope of the Southport Sacramento River EIP.

**USACE General Reevaluation Report** – WSAFCA and state staff participated in the District Project Review Board on January 10\textsuperscript{th} to inquire about progress on responses to HQ comments and resolution of the Sections 104/221 federal crediting process. District staff reported their receipt of HQ comments on the F3 report and progress on responding to the comments. The F3 Conference has been deferred, pending internal District review and resolution of Headquarters comments on the F3 Report. An Interim Progress Review to respond to Headquarters comments is an option under consideration. District staff transmitted a copy of the HQ comments to program staff. Documents for the second amendment to the federal and state feasibility cost share agreements are complete and have been sent to District legal staff for review. The documents will then go to Corps Headquarters for approval before going to the CVFPB for approval.

**Sac Bank Setback Levee Project** – River Mile 57.2 and 57.0: The project is currently in winter suspension. South River Road will remain closed throughout the duration of the project. USACE has stated that the project will be completed in fall 2012.
PUBLIC RELATIONS

Crocker & Crocker (formerly LucyCo Communications) have been working closely with City staff to create strategies, agendas for public meetings, outreach materials for all active projects (construction and design) and numerous media contacts and content releases. A new contract with Crocker & Crocker is planned to be taken to the WSAFCA Board for consideration of approval in February.

FLOOD INSURANCE

Community Rating System (CRS) – Staff received notice from the ISO representative that the City’s re-certification package has been reviewed. The City remains a Class 8 CRS community.

FLOOD PLAIN ADMINISTRATION

Floodplain Management Ordinance with Levee Protection Area – Staff has updated the proposed ordinance to address comments from the City Manager and Community Development Department, and circulated the revised proposed ordinance for review and comment.

California Indian Heritage Center – The project is moving forward at the State level. Staff will continue to coordinate with State Parks so that the project will integrate with West Sacramento’s flood protection program.

Liberty – Coordination and information sharing between staff and the property owner’s subdivision consultant is continuing. As mentioned above, program staff met with representatives of the Paik family (owners of the property identified as the Liberty subdivision) on January 11th to present and discuss the 15% design alternatives. Similar to the information exchanged with the Segment B property owners and their geotechnical consultant, a follow-up session will be held with this group in Segment E/F on February 2nd.

EMERGENCY PREPAREDNESS

Flood Response Coordination – USACE has completed Phase I of their regional flood response plan, the Delta Levee Emergency Response Plan. The plan provides a regional inventory flood-fighting resources, maps, and agency contacts, as well as known areas of concern such as critical facilities and locations of historic levee seepage. Staff expects to receive a copy of the plan for review & reference this month.

Flood Season Coordination – Even though the state is experiencing unseasonably dry conditions, staff continue to monitor flood control system conditions daily.

COORDINATION WITH OTHER ACTIVITIES

City Council Presentation on Flood Program – The Flood Program Manager presented an update to the City Council on February 1st. The presentation included the levee improvement projects completed in 2011, progress on the Southport EIP design and community outreach, overview of state EIP cost sharing, status of federal crediting under Section 221 of the 1970 WRDA, progress on the GRR, and status of FEMA remapping.

Central Valley Flood Management Planning Program – The Public Draft 2012 Central Valley Flood Protection Plan is now available on the DWR website. A link to the document has also been placed on the WSAFCA web page. The plan was presented to the Central Valley Flood Protection
Board at its meeting on January 27th. The draft recommends a statewide investment approach for improving public safety, ecosystem conditions and economic sustainability, while recognizing the financial challenges being faced by government agencies. Also available on the DWR website is the December 2011 Flood Control System Status Report.

DWR has asked program staff to verify information previously gathered from WSAFCA for the Statewide Flood Management Planning Program (SFMP), and provide more information with refined detail. The deadline for this input to the SFMP is Friday, February 3rd.

**FEMA Remapping** – Just before the holidays FEMA issued a draft “Analysis and Mapping Procedures for Non-Accredited Levees” for public review. FEMA held several ‘webinars” to present the new approach for modeling floodplains and has requested comments by the end of January. Staff and the consultant team have reviewed the draft and provided comments back to FEMA by the required timeframe. Generally FEMA’s new approach will benefit the City.

**NEXT WEEK - FUTURE**

Key meetings: WSAFCA Board meeting on 2/9.