MEETING AGENDA

PLACE: Civic Center City Council Chambers
  1110 West Capitol Avenue
  West Sacramento, CA

DATE: Thursday, January 12, 2012

TIME: 10:30 AM

1. Agenda Approval
2. Public Comment on Matters Not on the Agenda
3. Approval of December 8, 2011 Minutes
4. Review Monthly/YTD Revenue & Expenses
5. WSAFCA Project Updates
6. Informational Items
7. Adjourn

I, Kenneth A. Ruzich, Secretary, declare under penalty of perjury that the foregoing agenda for the 1/12/2012 regular meeting of the West Sacramento Area Flood Control Agency was posted 1/6/2012 in the office of the City Clerk, 1110 West Capitol Avenue, West Sacramento, CA and in the WSAFCA office, 1420 Merkley Avenue, Suite 4, West Sacramento, CA, and was available for public review.

[Signature]
Kenneth A. Ruzich, Secretary

** In accordance to the Brown Act, any documents related to agenda items that are made available to the Board before the meeting will be available for review by the public at 1420 Merkley Ave., Suite 4, West Sacramento, CA 95691, 8:00 am to 4:00 pm, Monday through Friday.
The meeting was called to order by Director Denton.

It was moved by Director Ramos, seconded by Director Kristoff and passed 3-0 to approve the Agenda as presented.

It was moved by Director Kristoff, seconded by Director Ramos and passed 3-0 to approve the minutes of the November 10, 2011 meeting.

Mark Zollo reviewed the financial reports with the Directors. Income, expenses, and fund balances were discussed.
Mr. Bessette reported on current projects. The CHP EIP is almost complete. PG&E will finish the pole relocation next week. The mitigation plantings will be done in the spring. All work at the Rivers EIP will be complete by December 15th except the recreational and mitigation work which will take place in the spring. The Sac Bank project is stopped until the spring, and the existing levee is in place for the winter. Patrol roads and fencing will be installed next week. The Yolo Bypass north slip repair is complete and the emergency repair south of I-80 will be complete next week and the patrol roads will be back in place for the winter.

Mr. Bessette introduced a review of the current results of Task order #3 of the Southport EIP. He the decision making process for identifying problems and finding solutions. Michael Vecchio, project manager for the HDR consulting team, reviewed the appropriate solutions for various deficiencies that have been encountered in the Southport levee system. Mr. Bessette announced that on December 16, from 3 to 5 PM, a public workshop will be held to review the Task order #3 results.

There being no further business, the meeting was adjourned to December 8, 2011.

Kenneth A. Ruzich
Manager, WSAFCA
# Flood JPA Monthly Cash Flow

## Fund 870

### July 2011 | Aug 2011 | Sep 2011 | Oct 2011 | Year to Date
---|---|---|---|---
**1. FUND BALANCE**[^1]  

### 2. CASH RECEIPTS

| | July 2011 | Aug 2011 | Sep 2011 | Oct 2011 | Year to Date |
---|---|---|---|---|---|
(a) State Revenue | - | - | 2,063,710 | 5,516,234 | 7,579,944 |
(a) Assessments | - | - | - | 465,791 | 465,791 |
(b) Contributions | - | - | - | - | - |
(c) Interest | 74 | - | 103 | - | 177 |
(d) Misc Rev. | - | 126 | - | - | 126 |
\[Sum 2a thru 2d=3\] | 74 | 126 | 2,063,813 | 5,982,025 | 8,046,038 |

### 3. TOTAL CASH RECEIPTS

| | July 2011 | Aug 2011 | Sep 2011 | Oct 2011 | Year to Date |
---|---|---|---|---|---|
\[Sum 2a thru 2d=3\] | 74 | 126 | 2,063,813 | 5,982,025 | 8,046,038 |

### 4. TOTAL CASH AVAILABLE

| | July 2011 | Aug 2011 | Sep 2011 | Oct 2011 | Year to Date |
---|---|---|---|---|---|
\[Before cash out\] (1 + 3) | 15,887,956 | 15,797,793 | 17,580,754 | 19,820,658 | 23,933,920 |

### 5. CASH PAID OUT

| | July 2011 | Aug 2011 | Sep 2011 | Oct 2011 | Year to Date |
---|---|---|---|---|---|
(a) Admin Support JPA  
Program 10 | - | - | 13,838 | - | 13,838 |
615-9040 | - | - | 9,256 | - | 9,256 |
WO 90006 (staff) | 2,984 | 3,418 | 8,987 | 2,729 | 18,119 |
Admin O&M | 7,666 | 17,583 | 25,013 | 11,666 | 61,928 |
Subtotal (5a) | 10,650 | 21,001 | 57,094 | 14,395 | 103,141 |
(b) Debt Service  
Subtotal (5b) | - | - | - | - | - |
(c) Transfers  
RD 537 | - | - | 7,065 | - | 7,065 |
RD 900 | - | - | 85,819 | - | 85,819 |
WO 43001 (Maj. Storm Maint.) | - | 10,000 | - | - | 10,000 |
WO 62080 (Tree Mitigation) | - | 125,000 | - | - | 125,000 |
Subtotal (5c) | - | 135,000 | - | 92,884 | 227,884 |
(d) CIP  
WO 40002 | 965 | 5,625 | 8,493 | 10,325 | 25,408 |
WO 40005 | 515 | - | 57 | - | 572 |
WO 40009 | 26,581 | 8,255 | 2,277,907 | 4,628,329 | 6,941,073 |
WO 40011 | 231 | 6,284 | 1,060,435 | 184,207 | 1,251,158 |
WO 41150 | - | - | 4,429 | - | 4,429 |
WO 41160 | - | - | 360 | 11,796 | 12,156 |
WO 41161 | - | 630 | 2,775 | 1,080 | 4,485 |
WO 41163 | 16,293 | 22,126 | 5,777 | 15,941 | 60,137 |
WO 41164 | 13,539 | 56,077 | 303,931 | 556,098 | 929,646 |
WO 41165 | 47 | - | 47 | - | 47 |
WO 41166 | 20,317 | 25,753 | 20,863 | 23,664 | 90,597 |
WO 41170 | - | - | 100 | - | 100 |
Other Proj Related Expenses | 1,197 | - | - | - | 1,197 |
Subtotal (5d) | 79,638 | 124,751 | 3,685,027 | 5,431,587 | 9,321,003 |
\[sum 5a thru 5d\] Subtotal | 90,288 | 280,853 | 3,742,121 | 5,538,866 | 9,652,028 |
(5e) Other JPA Expenses | - | 100 | - | - | 100 |

### 6. TOTAL CASH PAID OUT

| | July 2011 | Aug 2011 | Sep 2011 | Oct 2011 | Year to Date |
---|---|---|---|---|---|
\[Sum 5a thru 5e\] | 90,288 | 280,853 | 3,742,121 | 5,538,866 | 9,652,028 |

### 7. CASH POSITION

| | July 2011 | Aug 2011 | Sep 2011 | Oct 2011 | Year to Date |
---|---|---|---|---|---|
\[End of month\] (4 minus 6) | 15,797,667 | 15,516,941 | 13,838,633 | 14,281,792 | 14,281,792 |

[^1]: [FUND BALANCE] indicates the beginning of the month's fund balance.
### Project Expenditures October 1 - October 31, 2011

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Flood Protection Progress Report
January 6, 2012

FINANCE

For the fiscal year as of the report date, state funding has reimbursed $16.1 M in flood program costs.

PROJECTS

2011 EIP the Rivers Phase 1 Site – This project is nearing completion with all flood control features and recreational trails complete. Remaining work includes installation of public use rule signs, interpretive signs and construction defect punch list items. The Real Estate acquisition process to acquire permanent real estate rights is ongoing. The CVFPB issued conditional approval of an encroachment permit for the 90% complete design of the compensatory riparian planting project that will follow the levee improvements at its meeting on December 2nd. Final CVFPB approval is pending review of 100% design and a plan for long-term maintenance of the riparian plantings. The target date for final CVFPB action is its meeting on March 23rd. Staff is reviewing the administrative draft long-term tree maintenance plan.

2011 EIP the CHP Academy Site – This project is complete with only minor punch list items remaining which are associated with a change WSAFCA made to the entrance to the site. PG&E completed the removal and relocation of the power poles to at least 10 feet from the land side toe of the levee. Staff has reviewed the draft design for compensatory tree planting along the CHP Academy north boundary. ICF is awaiting comments from CHP on the draft design.

Staff is reviewing ICF’s proposed scope of work for monitoring the GGS habitat restoration at CHP Academy project site, The Rivers riparian habitat mitigation project, and the CHP Academy tree replacement.

2013 EIP Project – Sacramento River – Southport Early Implementation Project – WSAFCA and Sacramento District Army Corps staff met on December 5th with several owners of properties adjacent to Segment B and their attorney. The meeting covered the different, yet complementary roles of the two agencies and a general overview of the information that would be presented to the WSAFCA Board on December 8th. The WSAFCA Board received a presentation of Task Order #3 results about the technical feasibility of levee and underseepage remediation measures on December 8th. The same information was provided in greater detail during an interactive community workshop on December 16th. Program staff and consultants provided environmental stakeholders with a tour of the two EIP construction sites on December 12th. Discussions with DWR Executive regarding early funding commitments concluded with the direction that DWR will await a WSAFCA project proposal to initiate internal Department review.

Staff and real estate consultants have completed a fact-check and peer review of feasibility-level cost opinions related to property acquisition, land use and utility relocation. HDR has submitted draft plans and Project Design Report for the 15% design alternatives that will be presented to the WSAFCA Board on January 12th. Staff is preparing materials for presentation to the Board, including conclusions of the Task Order No. 3 feasibility studies and feasibility-level cost opinions on CMAs 1, 2 and 3; a description of the decision process that governed formation of design-level alternatives; the two 15% design alternatives and an overview of Task Order No. 4 scope. A follow-up workshop is scheduled for January 26th to allow more-detailed explanation to the public of the study results and design decisions, and enable members of the community to engage in an interactive discussion with project staff. Notice for the Board meeting and follow-up workshop have been distributed through the City/Flood Program website, public-access cable television,
newspaper public notices and media advisories. Paper notices for the workshop will be mailed to residents and property owners by January 10th.

Staff is reviewing the first administrative draft of Chapters 1 and 2 of the project EIS/R. Technical discipline, integrated team and executive coordination meetings are conducted each week to keep the project moving forward. Staff continues to experience requests for information from the public. Responses include numerous calls and meetings with individuals, materials crafted for print media, City Councilmember and County Supervisor briefings.

**State EIP Funding Agreements** – The State has completed their review and has approved the Design Funding Agreement amendment with WSAFCA. This amendment will extend the contract by two years with a new termination date of September 30, 2013. The amendment will also increase the maximum amount payable by $14.3M (from $4.9M to $19.2M). The amendment is a result of achieving an unprecedented state cost share of 90% for the 3 completed EIP’s in the north half of West Sacramento, and by substantially increasing the scope of the Southport Sacramento River EIP.

**USACE General Reevaluation Report** – WSAFCA and HDR staff met with Corps staff on January 3rd for the monthly team coordination session and to discuss the status of work on the F3 Conference. District staff reported their receipt of HQ comments on the F3 report and progress on responding to the comments. The F3 Conference has been deferred, pending internal District review and resolution of Headquarters comments on the F3 Report. An Interim Progress Review to respond to Headquarters comments is an option under consideration. Program staff has requested access to the HQ comments and District staff is advancing the request through Corps channels. Program and state staff will participate in the District Project Review Board on January 10th to inquire about progress on responses to HQ comments and resolution of the Sections 104/221 federal crediting process. Documents for the second amendment to the federal and state feasibility cost share agreements are complete and have been sent to District legal staff for review. The documents will then go to Corps Headquarters for approval before going to the CVFPB for approval.

**Sac Bank Projects** – River Mile 57.2 and 57.0: South River Road will remain closed throughout the duration of the project. USACE has stated that the project will be completed in fall 2012. The existing levee has now been reconstructed in preparation for the winter rains, including an all-weather levee inspection road with locked gates.

**Yolo Bypass Slip Repair Project** – The north slip repair project is complete, with the exception of abandoning of dewatering wells. The emergency slip repair adjacent to the Interstate 80 South slip repair (2009) has also been completed by the same contractor. The Corps is preparing an updated Operations & Maintenance Manual for the entire West Sacramento system to integrate these repairs.

**Bridge District Levee Access Road (River Walk Trail)** – Final design reviews are completed and the contractor Notice of Completion has been issued. Additional wayfinding signs to guide users to/from River Walk Park, requested by Resource Agency grant officers, have been installed. Unauthorized vehicles have damaged at least two of the trail pole lights near the north trail entrance. The final Resource Agency walk through will occur after these pole lights have been repaired or replaced.
PUBLIC RELATIONS

Crocker & Crocker (formerly LucyCo Communications) have been working closely with City staff to create strategies, agendas for public meetings, outreach materials for all active projects (construction and design) and numerous media contacts and content releases. A new contract with Crocker & Crocker is planned to be taken to the WSAFCA Board for consideration of approval in February.

FLOOD INSURANCE

Community Rating System (CRS) – Staff received notice from the ISO representative that the City’s re-certification package has been reviewed. The City remains a Class 8 CRS community.

FLOOD PLAIN ADMINISTRATION

Levee Protection Special Study Zone (LPSSZ) (Formerly Planned Development 46 (PD-46)) – Staff discussed the proposed ordinance with the West Sacramento Chamber of Commerce at their December 13th Government & Public Affairs committee meeting. The ordinance was well received by the committee. Staff pledged to continue coordination with the Chamber of Commerce as the proposed ordinance moves through the public hearing process.

California Indian Heritage Center – The California Park & Recreation Commission approved the California Indian Heritage Center General Plan and EIR on July 8th. The project is moving forward at the State level. Staff will continue to coordinate with State Parks so that the project will integrate with West Sacramento’s flood protection program.

Liberty – Coordination and information sharing between staff and the property owner’s subdivision consultant is continuing.

EMERGENCY PREPAREDNESS

Flood Response Coordination – USACE has completed Phase I of their regional flood response plan, the Delta Levee Emergency Response Plan. The plan provides a regional inventory flood-fighting resources, maps, and agency contacts, as well as known areas of concern such as critical facilities and locations of historic levee seepage. Staff expects to receive a copy of the plan for review & reference this month.

Winter Preparation – Staff hosted the annual winter coordination meeting with the Reclamation Districts, DWR, and City of West Sacramento emergency responders on November 9th. A Flood Response Exercise involving both City and Reclamation District staff is tentatively scheduled for January.

COORDINATION WITH OTHER ACTIVITIES

Congresswoman Matsui – Program management will provide a briefing on West Sacramento flood protection activities to the Congresswoman and her district staff on January 11th. The briefing session, at the Congresswomen’s request, will provide background in advance of West Sacramento’s annexation to the 5th Congressional District.

Central Valley Flood Management Planning Program – The Public Draft 2012 Central Valley Flood Protection Plan is now available on the DWR website. The plan will be presented to the Central Valley Flood Protection Board at its meeting on January 27th. The draft recommends a
statewide investment approach for improving public safety, ecosystem conditions and economic sustainability, while recognizing the financial challenges being faced by government agencies. Also available on the DWR website is the December 2011 Flood Control System Status Report.

**FEMA Remapping** – Just before the holidays FEMA issued a draft “Analysis and Mapping Procedures for Non-Accredited Levees” for public review. FEMA will hold several ‘webinars’ to present the new approach for modeling floodplains and has requested comments by the end of January. Staff and the consultant team are reviewing the draft and will provide comments back to FEMA by the required timeframe.

**NEXT WEEK - FUTURE**

Key meetings: Corps PRB on 1/10; Matsui briefing on 1/11; WSAFCA Board meeting 1/12; Southport EIP 15% Design Alternatives Community Workshop 1/26.